

STUDENT LIFE VOLUNTEERING PROGRAM [LOG SHEET]



Record your volunteer and/ or leadership activities below – once submitted, SLVP staff will convert your hours into SLVP points.

Full Name:

Student ID:

Contact Number:

Date	Event and Role Description	Supervisor Name	Supervisor Signature	Department/ Organization	Supervisor Contact No.	Start & Finish Time+ Hours	Office Use:

IMPORTANT NOTE: Please ensure you have registered as an SLVP-ian before you submit your log sheets.

Please use the same log sheet for documenting your activities for your entire time in SLVP. This is to ensure that all information is consistent across the database and to avoid double-logging. Add more pages if required. Email your completed log sheet to volunteering@swinburne.edu.my

HAPPY LOGGING!