

# Class Timetable Quick Guide

## Student Portal - CampusNexus® Student International

January 2021

Version 1.1

### Requirement:

- For **Foundation** programs - timetable will be available when **Class Registration** is completed by the University.
- For other programs - 1 hour after completed class activities registration in **My Class > Class Registration**.

## Class Timetable

- 1) Go to **My Class → My Timetable** to view your timetable. Select a **Term** from the drop-down menu and click **View Timetable**.

Keep selection as **All Week** - This view is recommended for use before class commencement to see overall scheduled activities throughout the term/semester.

- 2) The timetable shows the schedule for all activities in the courses that you have registered to in **Class Registration** page.

Terminology used;

Code	Definition
LE	Lecture
TU	Tutorial
LA	Lab
FW	Fieldwork
WS	Workshop

- 3) Hover your mouse over the timetable to view details of the class.

*Course Code – Activity Type – Group; Venue – Period of class, Teaching Staff*

MPU3113 - LE1 - 01; L001 - 04/05 - 05/10, 05/24 - 06/28, Noorazah Reduan

Start Time: 11:00 AM  
End Time: 12:30 PM

Class Activity Time

- 4) Tick **All Week** to enable to view all scheduled activities throughout the term.

Selection Criteria

Term\*  
2021\_MAR\_TS1

All Week

View Timetable Clear Filters

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am							
9am		9:00 - 10:00 MGT10001 - TU1 - R1 A313 - 04/05 - 05/10, 05/24 - 06/28, Noorazah Reduan			9:00 - 10:00 COM10007 - LE1 - R1 B302 - 04/05 - 05/10, 05/24 - 06/28, Teck Boon Lai		
10am							

- 5) Untick **All Week** to enable to view in a list or weekly view.

Sample List view:

Selection Criteria

Term\*  
2021\_MAR\_TS1

All Week

View Timetable Clear Filters

list week print

June 2021

June 1, 2021 Tuesday  
2:00pm - 4:00pm MPU3113 - TU1 - 02 - G701 - Noorazah Reduan

June 2, 2021 Wednesday  
2:00pm - 4:00pm ENG10001 - TU2 - 03 - B210 - Sim Siaw Ching

June 3, 2021 Thursday  
9:00am - 11:00am COM10007 - LE1 - 01 - B3T2 - Teck Boon Lai  
11:00am - 1:00pm ENG10001 - TU1 - 03 - B210 - Sim Siaw Ching, Teck Boon Lai

June 7, 2021 Monday  
9:00am - 10:00am MGT10001 - TU1 - 01 - A313 - Bui Khiun Chai  
11:00am - 12:30pm MPU3113 - LE1 - 01 - L001 - TEST - Noorazah Reduan  
1:00pm - 2:00pm ENG10001 - LE1 - 01 - G001 - Sim Siaw Ching

Sample Weekly view:

The screenshot shows a web-based timetable interface. At the top, there is a 'Selection Criteria' section with a 'Term' dropdown menu set to '2021\_MAR\_TS1' and a radio button for 'All Week'. Below this are 'View Timetable' and 'Clear Filters' buttons. The main area displays a weekly grid for 'Jun 13 - 19, 2021'. The grid has columns for days (Sun 6/13 to Sat 6/19) and rows for times (7am, 8am, 9am, 10am). A 'week' button is highlighted in the top left of the grid area. Two class blocks are visible: one on Monday (6/14) from 9am to 10am, and another on Thursday (6/17) from 9am to 10am. The class details for the Monday block include '8000 - 10000', 'MATHS - T11', 'R. ANDERSON', and 'Rohan Chel'. The class details for the Thursday block include '8000 - 1000', 'MATHS - T11', 'R. ANDERSON', and 'Rohan Chel'. There are also some faint labels at the bottom of the grid, such as '1000 - 1000' under the Monday and Thursday columns.

6) If you would like to print your timetable, click on the **Printer icon** or **print** button.