

DOCUMENTS CHECKLIST*

Academic Excellence scholarship

- Offer letter from Swinburne Sarawak
- Academic transcripts to apply for scholarship
- Curriculum activities supporting documents
(Sports and Leadership Award applicant only)
- Recommendation letter from school principal
(Sports and Leadership Award applicant only)

MELOLISA Swinburne Scholarship

- Offer letter from Swinburne Sarawak
- Academic transcripts and supporting documents
- Cover letter and resume
- Income statement of parents/guardians

PVC Academic Excellence Award

- Past semester academic transcripts from Swinburne Sarawak

All documents submitted must be certified true copy

TERMS AND CONDITIONS

General Terms

1. Availability of the scholarship is on a pre-determined quota set by the University.
2. This application form must be completed, signed and attached with the required documents. Any incomplete application may result in the application being rejected.
3. Students who are eligible but fail to submit an application for the scholarship by the closing date will not be entertained.
4. Students who are offered the scholarship must accept the offer and must have made full payment for the semester fee before the acceptance due date stated in the scholarship offer letter. Failing which, the scholarship offered will automatically lapse.
5. Students are only entitled to one scholarship from any organisation.
6. Students must have enrolled into Swinburne University of Technology Sarawak Campus.
7. The University shall not be responsible for application forms that are misplaced, lost or that do not reach the designated department of the University.
8. All scholarship awards are to be given as program fee rebates only and cannot be exchanged for cash.
9. The scholarship will be forfeited if the student withdraws from the program or transfers to Swinburne Australia.
10. The scholarship will be forfeited if the recipient fails to meet the academic requirements stipulated in the respective scholarship scheme, and will not be reinstated.
11. The scholarship is non-transferable.
12. The decision of the University is final. No appeals will be considered.

PVC Academic Excellence Award

Applicable to all Foundation and Degree students enrolled from 2014 onwards. Have not received any scholarships from Swinburne Sarawak or other bodies. Applicant must attain High Distinctions in all units of study in a full term load. The scholarship will be awarded on a one-off basis.

Swinburne Sarawak Sports and Leadership Award

Applicable to secondary school leavers who have excelled academically and/or in co-curricular activities. Scholarship is based on actual academic results of the applicant and upon recommendations from applicant's school Principal. Applicants must submit supporting documents on his/her academic and/or co-curricular activities along with the scholarship application form.

Application procedure

Application forms may be obtained from the Business Development and Communications, Swinburne Sarawak or from (www.swinburne.edu.my/scholarships).

Closing Date

- Swinburne Sarawak Academic Excellence Scholarship (Foundation Entrance), Swinburne Sarawak Academic Excellence Scholarship (Degree Entrance) and Sports and Leadership Award: second (2nd) Friday after the start of the term.
- PVC Academic Excellence Award : two (2) weeks after the publication of examination results.
- Melolisa Swinburne Scholarship: second (2nd) Friday after the start of the semester.

Please send your Application for Scholarship Form and all required documents to:

- Business Development and Communication (for Academic Excellence, Sports and Leadership Award and MELOLISA Swinburne Scholarship)
- Student Central Swinburne Sarawak (for PVC Academic Excellence Award)

GENERAL PRIVACY STATEMENT

The information collected on this form is to assess your application for entry onto a course at Swinburne University of Technology Sarawak Campus. It is also used to create an enrolment record for the University database, prepare statistical analysis and to inform you about your course and other courses and/or events. The information is processed in accordance with the Malaysian Personal Data Protection (PDP) Act 2010. It is only disclosed to third parties only with your consent or to meet statutory obligation.

For more information, please refer to the University's Privacy Policy at <http://www.swinburne.edu.my/privacy/>.

By signing this form, you are subject to the Student Privacy Notice of the University and have consented to the processing and disclosure of your personal data for the fulfilment of this contract.

APPLICANT'S DECLARATION

1. I declare that the information submitted with this application is true and complete. I further declare that any tertiary academic results submitted are a complete record of all results I have obtained from every tertiary institution I have attended.
2. I acknowledge that failure to disclose my academic record may result in the University revoking an offer or terminating my studies at any stage.
3. I authorise the University to seek verification of my academic and professional qualifications, and work experience. I understand that the University reserves the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application is found to be false.
4. I understand that at the time of enrolment I will be required to supply originals of all documents used to support this application.
5. I understand and accept the offer of scholarship from Swinburne Sarawak and will pay all the relevant application fees before the commencement date of the program, falling which, the scholarship offered will automatically lapse.
6. I acknowledge that the University reserves the right to alter any program, subject, admission requirement, intake dates or fee without prior notice.
7. I understand that by signing this form, I am subject to the University's Student Privacy Notice and give the University consent to process my personal data for the fulfilment of this contract.
8. I confirm that I have obtained consent from the individuals mentioned in this form and notified them of Swinburne's Student Privacy Notice in the processing and disclosure of their personal data for the purpose of this contract.
9. I understand that the personal information I have provided may be released to government agencies as required by law. I further understand that it may be disclosed to third parties for the purpose of processing my application

*mandatory

Signature of applicant*: _____

Date*: / /

OFFICE USE ONLY

Approved? Yes No Date: / /

If not approved, please state reason: _____ Initial:

Received:

CRM Processing:

Offer Letter Issued:

Date: / /

Date: / /

Date: / /