

# Request for Replacement Testamur

**REMEMBER: FILL BEFORE PRINTING**

## Request for:

Lost or Destroyed Testamur

Your request will not be processed unless you complete and return this form with: 1) **A Statutory Declaration** outlining the circumstances of the loss of or damage to the Testamur; 2) If damaged, you must **return the damaged testamur** along with this request; 3) **Payment**

Replacement Testamur showing name change

Your request will not be processed unless you complete and return this form with:

- 1) The original Testamur (this must be surrendered and destroyed before we can issue the replacement);
- 2) **Certified copy of any change certificate**, e.g.: Change of Name Certificate from the Registry of Births, Deaths and Marriages (changes from married name to birth name);
- 3) **A short letter confirming** that you would like a replacement certificate showing the changed name, the address to which you would like it sent and any deadline information (e.g.: needed for a job interview on a specific date);
- 4) **Payment**

## Personal Details

Student ID Number:	Date of Birth:
Title:	Date of Application:
Family Name:	IC or Passport No.:
Given Name:	
Postal Address:	
Phone Number:	Email Address:
Program Title:	Program Code:

## Award Details

Qualification:
Date of Graduation:

## Fees / Payment Options

- |   |  |
|---|--|
| <input type="checkbox"/> Direct Bank-in                         | <input type="checkbox"/> Bank / Draft / Cheque       |
| <input type="checkbox"/> Online Transfer                        | <input type="checkbox"/> Credit Card / Bank Card     |
| <input type="checkbox"/> Telegraphic transfer / Wire remittance | <input type="checkbox"/> Sarawak Pay (E-wallet) Cash |

\*For further information, please refer to this link:

<https://www.swinburne.edu.my/currentstudents/manage-course/paying-fees/how-i-pay-my-fee.php>

### Bank Account details

Account Name : Swinburne Sarawak Sdn Bhd  
 Bank Name : CIMB Bank Berhad  
 Account Number : 80-0526998-9  
**or**  
 Account Name : Swinburne Sarawak Sdn Bhd  
 Bank Name : RHB Bank Berhad  
 Account Number : 2-11016-00065829

## Privacy Statement

Swinburne University of Technology Sarawak Campus collects; uses and destroys personal data in accordance with our Privacy Collection Notice at <http://www.swinburne.edu.my/privacy/>. Enquiries relating to information included in this form should be directed to SIC.