



Swinburne University of Technology Sarawak Campus  
**Application for Intensive English Certificate**

**REMEMBER: FILL BEFORE PRINTING**

Please submit this application accompanied with a photocopy of IC or Passport.

|  |   |
|--|---|
| <b>Tick (√) at the appropriate boxes:</b>  |   |
| <input type="checkbox"/> Basic Intensive English   | <input type="checkbox"/> Pre-Intermediate Intensive English   |
| <input type="checkbox"/> Intermediate Intensive English  | <input type="checkbox"/> Upper Intermediate Intensive English |
| Student ID No:   | Date of Birth:  |
| Are you an International Student?  | <input type="checkbox"/> Yes <input type="checkbox"/> No      |
| Title: <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Others – please specify: _____ |   |
| Family Name:   |   |
| Given Name:  |   |
| Address:   |   |
| Phone No.:   | Email Address:  |

|                       |                           |
|-----------------------|---------------------------|
| Course Code:          | Expected Completion Date: |
| Full title of Course: |                           |

|   |                |
|---|----------------|
| <b>Select one of the following two options</b>                              |                |
| <b>Tick (√) the appropriate:</b>  |                |
| <input type="checkbox"/> I will claim my certificate from Swinburne Sarawak |                |
| <input type="checkbox"/> Please mail my certificate to mailing address      |                |
| Mailing Address:  |                |
| Phone No.:  | Email Address: |



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|                          |   |
|--------------------------|---|
| <b>AWARD FEES:</b>       |   |
| <input type="checkbox"/> | RM50.00 - One (1) Certificate & One (1) Academic Transcript (upon completion of all levels) |
| <input type="checkbox"/> | Free of Charge: One (1) Academic Transcript (First time <b>ONLY</b> )                       |
| <b>REMITTANCE COST:</b>  |   |
| Malaysia                 | <input type="checkbox"/> RM100.00   |
| Outside Malaysia         | <input type="checkbox"/> RM250.00   |

|   |  |
|---|--|
| <b>PAYMENT METHODS:</b>   |  |
| <input type="checkbox"/>  | Direct Bank-in                         |
| <input type="checkbox"/>  | Online Transfer                        |
| <input type="checkbox"/>  | Telegraphic transfer / Wire remittance |
| <input type="checkbox"/>  | Bank / Draft / Cheque                  |
| <input type="checkbox"/>  | Credit Card / Bank Card                |
| <input type="checkbox"/>  | Sarawak Pay (E-wallet) Cash            |
| *For further information, please refer to this link:<br><a href="https://www.swinburne.edu.my/currentstudents/manage-course/paying-fees/how-i-pay-my-fee.php">https://www.swinburne.edu.my/currentstudents/manage-course/paying-fees/how-i-pay-my-fee.php</a> |  |
| ❖ Payment made by cash can be made at the Treasury Counter, <b>SWINBURNE SARAWAK CAMPUS</b>   |  |
| ❖ Payment made by cheque should be crossed and made payable to:<br><b>"SWINBURNE SARAWAK SDN. BHD."</b>   |  |
| ❖ Applicants can also make payment via our banker, <b>RHB BANK's Account Number: 211016-00065829</b> or <b>CIMB BANK's Account Number: 80-0526998-9</b>   |  |
| ❖ Please extend payment advice and bank-in slip to us if cheque/cash is banked with our banker  |  |

All applications can be submitted directly to Student Information Centre or to be mailed or faxed to:

|   |  |
|---|--|
| <b>POSTAL ADDRESS</b><br>Student Information Centre, Student Central,<br>Swinburne University of Technology Sarawak<br>Campus<br>Jalan Simpang Tiga<br>93350 Kuching, Sarawak | If you have any enquiries, please contact<br>the Student Information Centre:<br><br>Telephone : (+6)082-260600<br><br>Email : <a href="mailto:sic@swinburne.edu.my">sic@swinburne.edu.my</a> |
|---|--|

**IMPORTANT POINTS TO NOTE BEFORE SUBMITTING THIS FORM**

- All debts with the university must have been cleared
- Applicants have enrolled for the award they are applying for
- All applications for exemptions have been lodged with and processed by your school
- Application form to be accompanied with a photocopy of IC or Passport

Please sign below as acknowledgement that you have read and understood all the requirements of this form. Upon receipt of your award application form, an acknowledgement letter will be sent to you.

**Signature of Applicant:**

**Date:**

**For Office use Only**

Debt Checked

Name, Address & Phone Checked

Officer Initial: \_\_\_\_\_

**Privacy Statement**

Privacy Statement Swinburne University of Technology Sarawak Campus collects, uses and destroys personal data in accordance with our Privacy Collection Notice at <http://www.swinburne.edu.my/privacy/>.